

**City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, April 10, 2018
3:30 pm
City Hall - Room 105**

Present: Michael Curling, Monica Hagewood, David Lyon, Trent Perry, Steven Rowe, Dave Schmit, Randy Schultz.

Call to Order: Meeting called to order by Chairman Schultz at 3:35 pm.

1. Approval of Agenda: Motion to approve agenda by Rowe, second by Hagewood. Motion passed unanimously.

2. Approval of Minutes from March meetings:

Motion to approve March 6th regular Meeting minutes by Perry, second by Hagewood. Motion passed unanimously.

Motion to approve March 6th executive session minutes by Hagewood, second by Curling. Motion passed unanimously.

Motion to approve March 22nd special called regular meeting minutes by Curling, second by Lyon. Motion passed unanimously.

Motion to approve March 22nd special called meeting executive session minutes by Hagewood, second by Perry. Motion passed unanimously.

3. Treasurer's Report: Operating account balance is \$125,068.28. Roswell Plaza account balance is 218,384.50. Expenses at Roswell were normal.

4. Secretary's Report: Submitted 2018 Annual Survey of Public Employment and Payroll as requested by the U.S Census Bureau.

5. Discussion and Update of Downtown Development Authority Projects. DDA has submitted offer to Family Dollar regarding their lease. Awaiting response.

6. New Business/Announcements. Hagewood made motion that she hire short-term, part time administrative support to update dropbox files. Total cost of support not to exceed \$5,000. Second by Curling. Motion passed unanimously.

7. Motion to go into Executive Session for the Purpose of Discussing Real Estate. Motion by Perry, second by Curling. Motion passed unanimously.

8. Motion to Adjourn. Motion to adjourn by Lyon, second by Perry. Motion passed unanimously.