

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, October 2, 2018
3:30 pm
City Hall – Room 220

Present: Michael Curling, Monica Hagewood, David Lyon, Trent Perry, Dave Schmit

Absent: Steven Rowe, Randy Schultz

1. Call to Order: Meeting called to order by Vice-Chair Hagewood at 3:30 pm.

2. Approval of the Agenda: Motion to approve agenda by Curling, second by Schmit. Motion approved unanimously.

3. Approval of the Minutes from past meetings:

Motion to approve Minutes from Special Called Meeting July 25, 2018 by Schmit, second by Curling. Motion approved unanimously.

Motion to approve Minutes from Executive Session Meeting July 25, 2018. Motion by Schmit. Second by Curling. Motion passed unanimously.

Motion to approve Minutes from Regular Meeting August 7, 2018. Motion by Curling, second by Schmit. Motion passed unanimously.

Motion to approve Minutes from Executive Session Meeting August 7, 2018. Motion by Perry, second by Schmit. Motion passed unanimously.

Motion to pass Minutes from Special Called Meeting September 25, 2018 by Curling, Second by Lyon. Motion passed unanimously.

Motion to pass Minutes from Executive Session Meeting September 25, 2018 by Lyon, second by Curling. Motion passed unanimously.

4. Treasurer's Report: Schmit reported balance in Operating Account is \$114,177.05. Balance in Roswell Plaza account is \$99,520.17.

Schmit presented DDA budget for FY2019. After discussion by DDA Board members, Schmit made motion to approve budget for 2019. Motion seconded by Lyon. Motion approved unanimously.

5. Secretary's Report : Nothing to Report.

6. Discussion on proposal to handle bookkeeping services for DDA: Schmit presented a proposal from an outside firm to handle bookkeeping services for DDA. After discussion, Schmit made motion to approve the proposal, second by Lyon. Motion passed unanimously.

7. Discussion and Update on Downtown Development Authority Projects:

General discussion by DDA Board on elements for presentation of the Skillet Project at upcoming joint work session with Mayor and City Council. The Board agreed the original Intent Statement for the RFP is still valid.

Hotel project is still moving forward. Canton Street Development will make a presentation at the Roswell Next meeting in November.

8. New Business/Announcements: Plans are underway to bring Jeff Speck to speak in Roswell sometime early in 2019.

9. Motion to Enter into Executive Session:

Motion to Adjourn: Motion to adjourn by Curling, second by Perry. Motion passed unanimously. Adjourned at 5:10 pm.