

Downtown Development Authority of the City of Roswell
Special Called Meeting Minutes
Monday, April 19, 2021
12:00pm
Virtual

Attendance

Board: Ron Buckley, Trent Perry, Michelle Seger, Tom Smith, Maureen Whatley, and David White **Staff:** Elizabeth Hamilton **Attorney:** Dan McCrae

Call to Order: Meeting called to order by Chairman Buckley, at 12:01pm

1. **Approval of the Agenda:** Motion by Whatley to amend the agenda to include an update pertaining to the Parking Study and an update pertaining to the DDA Communications. Second by Seger. Motion approved unanimously.

2. Communications Update:

- Whatley reiterated that Choice Gateway publicly presented on 1/12/21 during the DDA's Regular Meeting and on 3/2/21 the West Alley publicly presented during the DDA's Regular Meeting.
- Legal counsel obtained permission from the developers to post the presentations on the website. The presentations were posted on 4/9/21 on the DDA website, announced on Facebook and Instagram, and were open for public comments.
- Whatley updated on the collection of public feedback.

3. Parking Study Update: Smith reiterated that Stantec presented the Parking Assessment to the DDA on 4/14/21 and the DDA approved of the plan for Stantec for them to present to the Mayor and City Council on 4/26/21. Following the presentation with the City, the DDA will post the report and presentation on the DDA's website.

4. Approval of the previous Minutes: No outstanding minutes.

5. New Business: Chairman Buckley asked if anyone makes a motion to approve agenda items 3(A) on the agenda. No motion to proceed with 3(A). Attorney Dan McCrae interjected that if no one motions to proceed with 3(A) then 3(B) is no longer an action item.

- (A) Consideration for approval of authorizing the negotiation of a letter of intent between the DDA and a prospective lessee, to be designated by the DDA, of land owned by the DDA located at a parcel of land lying and being in Land Lot 386 of the 1st District, 2nd Section of Fulton County, GA, to be more fully described in the letter of intent on terms to be determined, provided, that the execution of any such letter of intent by the DDA shall be subject to approval by a subsequent vote of the members of the DDA;
- (B) Consideration for approval of designating a prospective lessee with which such letter of intent is to be negotiated.

Adjournment. White makes a motion to adjourn, second by Seger. All unanimously approved. Time 12:15 pm.