

DDA

Downtown Development Authority of the City of Roswell Regular Meeting Minutes

Thursday September 22, 2022 at 3:30 pm
City Hall - Room 220 - 38 Hill St, Roswell, GA 30075

Attendees: Ron Buckley, Tom Smith, Michelle Seger*, Michael Thompson*, Maureen Whatley*, and David White **Attorneys:** Dan McRae*, Danny Mack* **Staff:** Elizabeth Hamilton
Absent: None *Note: those attending by phone**

Call to Order: Meeting called to order by Chairman Buckley at 3:30pm

- 1) **Approval of the Agenda:** Motion by Buckley to approve the agenda, seconded by Smith. No need for discussions. Unanimously approved.
- 2) **Approval of the Minutes from prior meeting(s):** Smith made a motion to approve the minutes for August 18, 2022 with a few grammatical changes. Seconded by Buckley. Few discussions. No objections. Approved unanimously.
- 3) **Treasurer's Report:** Chairman Buckley noted the treasurer report will be presented in the next meeting.
- 4) **Secretary Report:** Secretary Whatley reported that the P.O. Box key was found after a duplicate was made. There are now three keys. The holders are now Thompson, Whatley and Smith. Whatley has the DDA stamp.

Buckley motioned to reimburse Smith for the cost of a dinner meeting among Buckley, Smith, Whatley, proposed new board member Joe Reppert and Councilman Vanstrom. Seconded by White. All approved.

5) Project Updates

- a) West Alley – Joe Fawole, True North VP Operations, updated on the status of the project. Supply chain on electrical and other necessary materials are 62-weeks out. Estimated project completion in Quarter 2 of 2024.

Note: Buckley recused himself before any discussions regarding the Sizemore Proposal at the HIGHWAY 9 AT HOLCOMB BRIDGE area and therefore did not participate in any conversations or vote.

****Possible Quorum of Mayor and Council****

- b) Sizemore Proposal – Intersection at HIGHWAY 9 AT HOLCOMB BRIDGE: Vice Chairman Smith motioned to approve a Resolution by the Downtown Development Authority of the City of Roswell, Georgia to authorize an agreement for master planning services for Highway 9 at Holcomb Bridge Road between the DDA and the Sizemore Group, LLC. Motion seconded by White. No discussion. Chairman Smith lead a rollcall, and unanimously approved.
- c) DTR Hospitality Memorandum of Understanding: Smith provided a status update. Attorney McRae explained legal. Bond documents are planned for next meeting.

6) New Business/Announcements: None.

Adjournment: Smith motioned to adjourn the meeting at 4:25pm. Seconded by White. Unanimously approved. Proposed the next meeting will be on October 20, 2022 at 3:30pm instead of the scheduled October 13, 2022 at 3:30pm.