

# DDA

## Downtown Development Authority of the City of Roswell Regular Meeting Minutes

Thursday August 18, 2022 at 3:30 pm  
City Hall - Room 220 - 38 Hill St, Roswell, GA 30075

**Attendees:** Ron Buckley, Tom Smith, Michelle Seger, Michael Thompson, Maureen Whatley, and David White **Attorney:** Dan McRae\* **Staff:** Elizabeth Hamilton **Absent:** None  
Note: attending by phone\*

**Call to Order:** Meeting called to order by Chairman Buckley at 3:38pm

- 1) **Approval of the Agenda:** Motion by Smith to change the order of the agenda to discuss the IGA and then the Sizemore Proposal. Motion second by Whatley. No need for discussions. Unanimously approved.
- 2) **Approval of the Minutes from prior meeting(s):** Seger made note of the spelling of her name then made a motion to approve the June 7, 2022, Minutes. Second by Thompson. Approved unanimously.
- 3) **Treasurer's Report:** Treasurer Thompson provided the June financials. July financials still in progress. Board discussed. Thompson made a motion to approve the June financials. Smith made a second. Unanimously approved.
- 4) **Secretary Report:** Secretary Whatley provided a report.
- 5) **Project Updates**
  - a) Intergovernmental Agreement: Vice Chairman Smith made a motion to approve of an intergovernmental agreement with the City of Roswell regarding master planning services and other matters. Motion seconded by White. Discussions were open and not needed. Unanimously approved.
  - b) Sizemore Proposal – Intersection at HIGHWAY 9 AT HOLCOMB BRIDGE: Vice Chairman Smith motioned to approve a resolution by the Downtown Development Authority of the City of Roswell, Georgia to authorize an agreement for master planning services between the DDA and the Sizemore Group, LLC; to authorize the chairman of the DDA to take such further actions as are necessary; and for the other related purposes. Motion seconded by Thompson. No discussion. Unanimously approved.
  - c) DTR Hospitality Memorandum of Understanding: Smith provided a status update and the board circulated questions. Smith made a motion to approve a resolution by the Downtown Development Authority of the City of Roswell, Georgia to authorize a Memorandum of Understanding between the DDA and the DTR Hospitality, LLC; to authorize the chairman of the DDA to take such further actions as are necessary,

\*\*Possible Quorum of Mayor and Council\*\*

and for other related purposes. No discussion. No objections. Motion seconded by Thompson. Unanimously approved.

- d) Heart of Roswell Park: Smith reported that the project is on hold due to the unexpected growing scope of the project and which has raised project costs. Plans to be finalized and funding sources to be explored by Historic Roswell Beautification Project.

6) New Business/Announcements: None.

Adjournment: Smith motioned to adjourn the meeting at 5:25pm. Seconded by Whatley. Unanimously approved. Next meeting will be on September 22, 2022 at 3:30pm

**\*\*Possible Quorum of Mayor and Council\*\***