

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, June 15, 2021
3:30 pm
Virtual

Attendance

Board: Ron Buckley, Michelle Seger, Tom Smith, Michael Thompson, Maureen Whatley, and David White **Staff:** Elizabeth Hamilton

Call to Order: Meeting called to order by Chairman Buckley, at 3:33pm

1. **Approval of the Agenda:** Motion by Whatley to approve the agenda. Second by Seger. No discussions. Motion approved unanimously.
2. **Approval of the Minutes from prior meeting(s):** Motion by Buckley to approve the minutes from the following 4/5/21, 4/14/21, 4/19/21, 5/4/21 and 5/21/21. Second by Seger. No discussions. Motion approved unanimously.
3. **Treasurer's Report:**
 - Treasurer Thompson reported on the April financials and the preliminary May financials. Motion by Thompson to approve the May financials, seconded by Buckley. No discussions. Motion approved unanimously.
 - Treasurer Thompson presented the 2021-2022 DDA Operating Budget. Discussions were made to adjust some of the line items. Motion by Buckley to approve the Budget with minor amendments. Seconded by Smith. Motion approved unanimously.
 - ViceChair Smith updated on the invested CDs and bank options.
4. **Secretary's Report:** Secretary Whatley updated on the opening of a Zoom account. The Lyon memorial tree will become a priority again this fall.
5. **Discussion and Update on Boutique Hotel project**
ViceChair Smith updated on the Memorandum of Understanding (MOU) status.
6. **Update on Canton Street area Parking Study**
ViceChair Smith updated on the application of the Parking Study. Thompson discussed Green Street parking.
7. **New Business Announcements**
Board discussed moving the regular meetings away from the 1st week of the month due to holiday conflicts and tight deadline for financial reports.
Next meeting scheduled Wednesday July 14, 2021 at 3:30pm in City Hall, Room 220

Adjournment. Thompson makes a motion to adjourn, second by White. No additional comments. Approved unanimously. 4:50pm