

**City of Roswell Downtown Development Authority**  
**Regular Meeting Minutes**  
**Tuesday, May 4, 2021**  
**3:30 pm**  
**Virtual**

**Attendance**

**Board:** Ron Buckley, Trent Perry, Michelle Seger, Tom Smith, Michael Thompson, Maureen Whatley, and David White **Staff:** Elizabeth Hamilton  
**Attorney:** Dan McCrae

**Call to Order:** Meeting called to order by Chairman Buckley, at 3:34pm

1. **Approval of the Agenda:** Motion by Smith to approve the agenda. Second by Seger. Motion approved unanimously.
2. **Approval of the Minutes from prior meeting(s):** No Minutes to approve.
3. **Treasurer's Report as of 4/30/21:**  
Treasurer Thompson noted that the April Reports were not ready and would be for the June Regular Scheduled Meeting.
4. **Secretary's Report:** Secretary Whatley had no updates.
5. **Discussion and Update on Stantec's Downtown Roswell Parking Assessment**  
Vicechair Smith provided an update.
6. **New Business/Announcements:**
  - (A) Whatley made a motion to approve 6(A) for the consideration of the authorization of the negotiation of a letter of intent between the DDA and a prospective lessee, to be designated by the DDA, of land owned by the DDA located at a parcel of land lying and being in Land Lot 386 of the 1st District, 2nd Section of Fulton County, GA, to be more fully described in the letter of intent on terms to be determined, provided, that the execution of any such letter of intent by the DDA shall be subject to approval by a subsequent vote of the members of the DDA. Thompson seconded the motion. Chairman Buckley asked if there were any discussions. There were no discussions. All in favor: Buckley (yea), White (yea), Seger (yea), Perry (yes), Smith (yes), Thompson (yes) and Whatley (yes)
  - (B) Smith made a motion to proceed with 6(B) by making a motion to designate West Alley, LLC as the prospective lessee for the land owned by the DDA and begin negotiations for a letter of intent between the DDA and West Alley, LLC. Whatley seconded the motion. Buckley opened for discussions.  
  
Smith, Perry, Buckley, Thompson, White, Seger, and Whatley each shared their thoughts pertaining to the project.

Secretary Whatley took a roll call and asked for their vote for West Alley, LLC

|          | West Alley |
|----------|------------|
| Buckley  | yea        |
| White    | yea        |
| Seeger   | yea        |
| Perry    | no         |
| Smith    | yea        |
| Thompson | yea        |
| Whatley  | yea        |

**Adjournment.** Buckley makes a motion to adjourn, second by Thompson. No additional comments. Approved unanimously. 4:15pm (approximately)