

**City of Roswell Downtown Development Authority**  
**Regular Meeting Minutes**  
**Wednesday April 14, 2021**  
**3:30 pm**  
**Virtual**

**Attendance**

**Board:** Ron Buckley, Trent Perry, Michelle Seger, Tom Smith, Michael Thompson, Maureen Whatley, and David White **Staff:** Elizabeth Hamilton

**Attorney:** Dan McCrae

**Call to Order:** Meeting called to order by Chairman Buckley, at 3:33pm

**1. Approval of the Agenda**

Motion by Seger to approve the agenda. Second by Smith. Motion approved unanimously.

**2. Approval of the Minutes from prior meeting(s)**

- Motion by Buckley to approve the 3/2/21 Regular Meeting Minutes, second by Smith.
- Motion with minor change by Perry to approve the 3/2/21 Executive Session Minutes. second by Whatley.\*
- Motion by White to approve the 3/23/21 Special Called Meeting Minutes with Executive Session Minutes, second by Seger.\*\*
- All motions were approved unanimously.

**3. Treasurer's Report as of 3/31/21**

Treasurer Thompson provided financial reports for both February and March financials. Motion by Whatley and second by Smith to approve the Treasurer's reports.

**4. Secretary's Report**

Secretary Whatley reported on the website has been updated since the last regular meeting to include the two developer presentations, reference [roswelldda.com/boutique-hotel](http://roswelldda.com/boutique-hotel). Motion by White and second by Thompson to approve the Secretary's report.

**5. Presentation by Stantec – Downtown Roswell Parking Assessment**

Motion by Smith that the DDA accept Stantec's Downtown Roswell Parking Assessment to be presented to the Mayor and City Council. Thompson seconded the motion. Approved unanimously. The assessment will be presented to the City on April 26, 2021 at 7pm.

Chairman Buckley requested that the presentation and public sharing of the presentation wait until it is presented with the City on April 26, 2021.

**6. Discussion and Update on Downtown Development Authority projects**

No other updates.

**7. Motion to enter Executive Session for the purpose of discussing Real Estate**

At 4:44, Thompson made a motion to adjust the agenda so that the Executive Session adjourns at 5:30pm instead of the 5:00pm as noted on the Agenda. The motion was seconded by Seger. Approved unanimously.

Chairman Buckley made a motion at 4:45pm to go into Executive Session for the purpose of discussing possible negotiations and contracts for the disposal and leasing of real estate. Buckley reiterated the agenda and read the #7 paragraph pertaining to Executive Sessions (O.C.G.A 50-14-3(b)). Second by Whatley. Motion approved unanimously.

Executive Session ended at 5:30 pm. The meeting link became open to the public.

**Authority:** Pursuant to O.C.G.A. § 50-14-3(b) of the Open Meetings Act, executive sessions shall be permitted for meetings where the Downtown Development Authority is discussing or voting to:

(A) Authorize the settlement of any matter which may be properly discussed in executive session in accordance with paragraph (1) of Code Section 50-14-2;

(B) Authorize negotiations to purchase, dispose of or lease property;

(C) Authorize the ordering of an appraisal related to the acquisition or disposal of real estate;

(D) Enter into a contract to purchase, dispose of, or lease property subject to approval in a subsequent public vote; or

(E) Enter into an option to purchase, dispose of, or lease real estate subject to approval in subsequent public vote.

#### **8. New Business/Announcements:**

Buckley calls for a Special Called Meeting on Monday April 19, 2021 at 12:00 noon. Buckley makes a motion to not proceed with item #9 from the agenda, seconded by Smith. Motion approved unanimously.

**Adjournment.** Thompson makes a motion to adjourn, second by Smith. Both motions approved unanimously. Time 5:35 pm.

\*Under advice by the DDA attorney, the DDA will not adjust the 3/2/21 Executive Session Minutes. Noted and the changes were not made.

\*\* Under advice by the DDA attorney, the 3/23/21 Executive Session Minutes were redacted from the 3/23/21 Regular Minutes.