

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday, March 5, 2019
3:30 pm
City Hall – Room 220

Present: Michael Curling, Monica Hagewood, David Lyon, Trent Perry, Dave Schmit and Randy Schultz **Absent:** Steve Rowe

Guests: Gary Palmer, City Administrator. SJ Collins: Jeff Garrison, Partner, Jay Douglas, SVP Development, and Matt Holcombe, Architect

Call to Order: Meeting called to order by Chairman Schultz at 3:30 pm

1. Approval of the Agenda: Amendment by Lyon that the February 2019 Executive Session Minutes be Approved in March Regular Meeting due to handouts not being available. Amended Agenda Approved, Motion approved by Hagewood, Second by Perry. Motion approved unanimously.

2. Approval of the Minutes from February meetings:

- February 5, 2019 Regular Meeting. Motion by Lyon. Second by Hagewood. Motion approved unanimously.
- February 5, 2019 Executive Session Meeting. Moved to March regular Meeting.

3. Treasurer's Report: Lyon reported balance in operating account is \$94,581.03. Balance in Roswell Plaza account is \$255,022.84.

4. Secretary's Report: Lyon reported that the Georgia Department of Community Affairs has certified that the Downtown Development Authority of the City of Roswell, Georgia has met the registration requirements established by the Local Governmental Authorities Act, and is actively registered for the 12 month period beginning 12/31/2018.

5. Discussion and Update on Downtown Development Authority Projects:

Schmit made a motion to approve an Amendment to the Purchase Sale Agreement between S. J. Collins Enterprises and DDA. The Amendment grants a one-time ability to extend the closing date for a period of 90-days upon payment of \$250,000, which shall be nonrefundable upon payment. Motion second by Perry. Motion approved unanimously.

Representatives from S.J Collins Enterprises to reported on the progress within the Due Diligence period of the Purchase Sale Agreement. Updates were provided regarding storm water, environmental, fire marshal, open container ruling for restaurant district and overall architectural updates.

6. New Business/Announcements

Hagewood reported on the early planning stages of a joint event with RoswellNEXT and the DDA featuring a guest speaker on walkable communities.

Discussion for DDA to have a meeting with City Council regarding the need for a DDA Executive Director. Dates will be orchestrated between Palmer and Hagewood for a Special Meeting in April.

7. Motion to Enter into Executive Session: Motion to enter Executive Session for the purpose of discussing real estate by Vice-Chair Hagewood, second by Curling. Motion passed unanimously.

Motion by Hagewood to close on the property, Mimosa parking parcel, on or before April 30, 2019 for \$150,000; subject to the execution of the Option to Purchase real-estate between DDA and Canton Place Development, LLC on the amount of \$150,000. Second by Curling. Motion passed unanimously.

8. Adjournment. Motion to adjourn by Schultz at 4:52pm, second by Schmit. Motion passed unanimously.