

City of Roswell Downtown Development Authority
Regular Meeting Minutes
Tuesday November 9, 2021
3:30 pm
City Hall, Room 220

Attendance

Board: Ron Buckley, Michelle Seger, Tom Smith, Michael Thompson, and Maureen Whatley (virtual)

Staff: Elizabeth Hamilton **Guest:** Randy Knighton

Call to Order: Meeting called to order by Chairman Buckley, at 3:10pm. Board welcomed the new Roswell City Administrator, Randy Knighton.

1. **Approval of the Agenda:** Motion by Buckley to approve the agenda. Second by Smith. No discussions. Motion approved unanimously.
2. **Approval of the Minutes from prior meeting(s):** Motion by Seger to approve the minutes from the 10/13/21 Regular Meeting. Second by Smith. No discussions. Motion approved unanimously. No Executive Session held on 10/13/21.
3. **Treasurer's Report:** Treasurer Thompson reported on the financials.
4. **Secretary's Report:** Secretary Whatley briefed on the completion of the request for a Letter of Support to the Department of Public Works and the Annual Immigration Report.
5. **New Business Announcements:** Seger reported on the completion of the Lyon Tree Memorial. Board discussed a more convenient date and time for the Regular Meetings; all board members concluded on the second Thursday of each month.

Adjournment. Buckley made a motion to adjourn, second by Seger. No additional comments. Approved unanimously. 3:34pm