

City of Roswell Downtown Development Authority
Meeting Minutes
Tuesday, September 5, 2017
3:30 pm
City Hall – Room 220

Present: Michael Curling, Monica Hagewood, David Lyon, Trent Perry, Steven Rowe, Dave Schmit, Randy Schultz

Absent:

Call to Order: Meeting called to order by Chair, Schultz, at 3:30 pm.

1. Approval of Agenda: Suggestion Agenda be modified to include “Approval of Executive Session Minutes on August 1, 2017. Motion to approve amended agenda by Hagewood, second by Curling. Approved.

2. Approval of Minutes. Motion to approve minutes of the August 1, 2017 Regular Meeting by Schmit, second by Rowe. Approved.

3. Approval of Executive Session Minutes. Suggestion by Hagewood we amend minutes to remove last two sentences under item 2, Boutique Hotel, of Draft Executive Session Minutes. Motion to approve amended minutes of the August 1, 2017 Executive Session Meeting by Curling, second by Hagewood. Approved.

4. Treasurer’s Report: General Operating Account balance is \$137,607.70. Roswell Plaza account \$146,798.37. Roswell Plaza expenses normal. Schmit met with City Finance Department and they agreed to include DDA financial information as part of the City annual audit.

5. Secretary’s Report: Lease with Masonic Lodge to allow them use of a portion of Roswell Plaza parking lot for a one day auto show fund-raiser has been executed.

6. Discussion of Downtown Development Projects.

a. Southern Skillet/Roswell Plaza – General update. Finding a grocery tenant continues to be a challenge with changing patterns in grocery/commercial real estate. The Family Dollar lease will need to be addressed as we move toward a Purchase and Sale Agreement.

7. New Business/Announcements.

After discussion of how to better document and share information on ongoing projects, a motion by Curling made to allow Hagewood to spend up to \$700 to expand Samepage that would allow better visibility and information on projects. Second by Perry. Approved.

8. Motion to Enter into Executive Session. Curling moved to enter into Executive Session for purpose of discussing real estate. Second by Hagewood. Steve Rowe excused himself from the meeting, having recused himself from any discussion regarding projects from which his firm is involved. Approved and entered into Executive Session at 4:50 pm. Motion to adjourn Executive Session at 5:25 pm.

9. Motion to Adjourn: Motion to adjourn by Curling, second by Lyon. Approved. Meeting adjourned at 5:30 pm.