

City of Roswell Downtown Development Authority
Special Called Meeting Minutes
Thursday, April 27, 2017
4:30 pm
City Hall – Room 220

Present: Michael Curling, Monica Hagewood, David Lyon, Dave Schmit, Randy Shultz

Absent: Lonnie Mimms, Steve Rowe(recused)

1. **Call to Order:** Meeting called to order by Chair, Schultz at 4:38 pm.
2. **Approval of Agenda:** Motion made by Hagewood to accept the revised meeting agenda, seconded by Lyon. Approved.
3. **Approval of Minutes:** Motion made by Hagewood, seconded by Curling to approve minutes of the April 17, 2017 Special Called Meeting. Approved.
4. **Southern Skillet: Discussion of Process and Public Comment**
Schmit reviewed the RFP selection process to date and the criteria to be used for finalist selection. Two primary evaluation criteria as defined by the RFP:
 1. Technical Requirements – Intent Statement, etc. as outlined in the RFP
 2. Price and Terms of Acquisition - Related to Real Estate Agreement

DDA members were asked to individually rank all RFP respondent teams. In Executive Session, individual lists are combined into one and discussed. DDA Directors then have the opportunity to discuss and evaluate criteria related to the real estate offer terms.

Schultz opened the discussion for public commentary.

5. **Motion to Enter into Executive Session to Select Finalist**
Motion made by Hagewood to enter into Executive Session to discuss the Acquisition and Disposition of Real Estate. Curling seconded. Motion carried.
6. **Southern Skillet RFP #17-001-DDA: Announcement of Finalist**

Schmit reviewed discussion points determining selection.
Schmit made motion to select Beecham Group as finalist. Seconded by Schultz. Hagewood amended the motion to include Mid-City Partners as alternate finalist. Seconded by Curling. Original motion as amended passed.

Beecham Group announced as RFP finalist with whom DDA will enter into negotiations.

Motion to Adjourn: Motion to adjourn by Curling, seconded by Schmit. Motion carried.
Adjourned at 5:33 pm.